

**SADDLEBACK COLLEGE – ACADEMIC SENATE**  
**REGULAR MEETING**  
**MINUTES**

**February 21, 2024**

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	<b>Senate Officers:</b>		50	Poly Zweigle	Present
9	Margot Lovett, Ph.D., President	Present	51	Carmenmara Hernandez-Bravo, Alt.	Present
10	Heidi Ochoa, President-Elect	Present	52		
11	Dan Walsh, Past-President	Present	53	<b>Division of Instructional Support and Teaching</b>	
12	Fémia Scarfone, Vice President-at-Large	Present	54	<b>Innovations</b>	<b>(1)</b>
13	Efren Rangel, Vice President for Equity and		55	Jenny Langrell	Present
14	Inclusion	Present	56		
15	Michelle Duffy, Ed.D., Recorder	Present	57	<b>Division of Kinesiology &amp; Athletics</b>	<b>(2)</b>
16			58	Brandee Craig	Absent
17	<b>School of Arts, Media, Performance and Design</b>		59	BJ McNicol	Present
18	<b>(5)</b>		60		
19	Maria Mayenzet	Present	61	<b>School of Science, Technology Engineering and</b>	
20	Nils Taylor	Absent	62	<b>Math</b>	<b>(7)</b>
21			63	Sam Abbas	Absent
22	<b>School of Business and Industry</b>	<b>(1)</b>	64	Jeff Barnett	Absent
23	Alan Foote	Present	65	Morgan Barrows	Absent
24	Emily Quinlan	Present	66	Frank Gonzalez	Present
25	Taylor Brooks	Present	67	Jonathan Luque	Present
26			68	Sumaya McCleave	Present
27	<b>Division of Counseling Services and Special</b>		69	Michele Rousseau	Present
28	<b>Programs</b>	<b>(5)</b>	70		
29	Ann Marie Breslin	Present	71	<b>Associate Faculty</b>	<b>(4)</b>
30	Casey Eyman	Absent	72	Eva Marie Rodriguez Morris	Present
31	Michelle Gustafson	Present	73	Wonderful Nancy Allah	Present
32	Mike Long	Present	74		
33	Sarah Chang	Present	75	<b>Shared Governance Group Representative</b>	
34			76	Jenny Langrell, Faculty Assoc.	Present
35	<b>Division of Extended Learning</b>	<b>(1)</b>	77	Chantelle Gill, Classified Senate	Absent
36	Jill Ibbotson	Present	78	Erlynn Ballo, CSEA	Absent
37	Stacy Eldred, Alt	Present	79	Edward McElroy, ASG	Present
38			80		
39	<b>School of Health &amp; Wellness</b>	<b>(3)</b>	81	<b>Guest(s)</b>	
40	Nahid Meshkin	Present	82	Yadira De La Cruz	
41					
42	<b>School of Humanities and Social Sciences</b>	<b>(9)</b>			
43	Anwar Hijaz	Present			
44	April Cabbage	Present			
45	Bouchra Nadeau	Absent			
46	Christina Smith	Present			
47	Emily Blumenthal	Absent			
48	Jennifer Hedgecock	Present			
49	Kris Leppien-Christensen	Absent			

83 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

84 **MINUTES**

85 February 21, 2024  
86 2:00 p.m. to 4:00 p.m.

87  
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91 **1. CALL TO ORDER**

92  
93 The meeting was called to order at 2:02pm.

94  
95 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

96  
97 Margot Lovett, Academic Senate President asked new senators and guests present to  
98 introduce themselves and share the area being represented. Yadira De la Cruz, a new full-  
99 time faculty member from Adult Ed, introduced herself.

100  
101 **3. ADOPTION OF AGENDA**

102  
103 Femia Scarfone moved to adopt the agenda with the flexibility to move items to  
104 accommodate guests. Michele Rousseau seconded. The Academic Senate unanimously  
105 approved the adoption of the agenda.

106  
107 **4. ADOPTION OF MINUTES FROM February 7, 2024.**

108  
109 Dan Walsh moved to adopt the minutes from the previous meeting. Anwar Hijaz seconded.  
110 The Academic Senate unanimously approved the adoption of the minutes. April Cubbage  
111 and Christina Smith abstained.

112  
113  
114 **5. PUBLIC COMMENTS**

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116 Carmenmara Hernandez-Bravo commented about the travel abroad classes- July 4<sup>th</sup> is a  
117 holiday in the United States, but July 28<sup>th</sup> is a holiday in Spain. She inquired that if she takes  
118 her students to an event on one of those holidays, is that allowable? Senate Exec responded  
119 that it is a district question, possibly contract dictated, and beyond what can be answered  
120 at this time.

121  
122 April Cubbage commented about flipping instruction to optional Zoom events on days of  
123 heavy rain or other issues that could impact our students' ability to arrive to class safely.  
124 Margot Lovett responded that we are discussing the Emergency Operations Plan today in

125 Senate so this is a timely issue. Ann Marie Breslin followed up with a report from one of her  
126 students that two of her classes had been cancelled and wondered why the other one was  
127 not. Jenny Langrell added that this may be a Faculty Association issue.

128

129 Nancy Allah commented that the Faculty Center is not safe since if there was an emergency,  
130 there is only one exit. She would like this addressed.

131

132

## 133 **6. PRESIDENT'S REPORT**

134

135 Margot Lovett informed senators of the following:

136

- 137 • Senator Roth initiated SB 895 which authorizes a pilot program where up to 15 CCs  
138 with existing accredited Associate Degree in Nursing programs can offer a Bachelor's  
139 of Science in Nursing degree. The goal is the address California's shortage of  
140 Registered Nurses. It will also give students the opportunity to earn an affordable BS  
141 in Nursing close to home. The proposed bill is co-sponsored by the Community  
142 College League of California (CCLC). The CEOCCC (Chief Executive Officers of the  
143 California Community Colleges) is in support of this bill, as are various community  
144 college districts. This bill is in its initial stages. Wonderful Nancy shared that the  
145 application process and acceptance into our existing nursing program is very  
146 difficult.

147

148

## 149 **7. CONSTITUENCY GROUP REPORTS**

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### 151 **A. Faculty Association**

152

153 Jenny Langrell shared that nothing new is happening. Frank Gonzalez added that the issue  
154 about faculty using personal days for leave during severe weather has been a topic of  
155 interest.

156

### 157 **B. Student Government**

158

159 Edward McElroy shared that Mack Healy has retired and he is the new representative for  
160 ASG. ASG will be hosting a Black Student Experience panel this week. ASG is also accepting  
161 applications for their executive board in anticipation of upcoming elections. Additionally,  
162 they will be celebrating Pride Week in April.

163

### 164 **C. Classified Senate/Association**

165

166 None.

167 **D. California School Employees Association**

168

169 None.

170

171

172 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

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174 **A. Curriculum**

175

176 Taylor Brooks motioned to adopt the Consent Calendar items. Nancy Allah seconded. The  
177 Academic Senate voted unanimously to adopt the Consent Calendar items.

178

179

180 **9. OLD BUSINESS**

181

182 **A. Approval of Faculty to Sit on Committees**

183 Michele Rousseau motioned to approve changes to Faculty to Sit on Committees. Ann  
184 Marie Breslin seconded. The Academic Senate voted unanimously to approve changes to  
185 Faculty to Sit on Committees.

186

187 **B. Board Policies/Administrative Regulations**

188

189 Dan Walsh shared that there is a list of BP/ARs with mostly minor revisions in SharePoint.  
190 He highlighted a few things:

191

- 192 1. AP 7125 Verification of Eligibility for Employment is new; who brought this forward  
193 is not known at this time
- 194 2. BP 7219 Faculty Reassigned Time and Stipends; change is that contracts are signed  
195 in a timely manner
- 196 3. BP/AR 7340 Leaves; major changes including verbiage to FMLA

197

198 Please review the BP/ARs mentioned above so that we can discuss at our next meeting. The  
199 BPARC document in SharePoint has all of the documents.

200

201 **C. Curriculum Update**

202

203 Michelle Duffy shared with senators that the list of courses up for scheduled review will be  
204 posted in the Curriculum Committee SharePoint on or before March 1<sup>st</sup>. Courses are then  
205 due to be reviewed and launched in META by April 30<sup>th</sup>. A list of workshops to help with  
206 scheduled review will held in the Faculty Center beginning the first week of March. Dates  
207 and times are posted in the Curriculum Committee SharePoint and on the Curriculum  
208 Committee website.

209 **D. Middle College High School Feasibility Task Force Update**

210

211 Margot Lovett shared that the task force met on February 9<sup>th</sup> to work on the template for  
 212 questions to ask: location, impact on classes etc... Last week, Kari Irwin, Chantelle Gil,  
 213 Georgina Martinez, and Margot attended the Middle College National Consortium in  
 214 Newport Beach which was aimed at the high schools rather than colleges; on the day that  
 215 Margot attended, nothing was presented about the relationship between the MCHSs and  
 216 the colleges. However, they met faculty from San Diego City College which has a middle  
 217 college high school and they plan to have a follow up meeting. Preliminary information  
 218 suggests that there is minimal impact on instructional faculty, but it seems that a counselor  
 219 will be required to work full-time with the MCHS. It is also possible that classified  
 220 professionals' workload may be impacted.

221

222 On Friday, Feb. 23<sup>rd</sup>, they are meeting with the Santa Ana Community College Curriculum  
 223 Chair who seems to be the liaison between the college and the MCHS. They hope to meet  
 224 with classified professionals who are involved with the middle college as well. Carmenmara  
 225 Hernandez-Bravo inquired if there is anyone on the committee who is bilingual; Yes, Frank  
 226 and Chantelle.

227

228 **E. 2025-2026 Academic Calendar**

229

230 Dan Walsh shared that they are still working with IVC to finalize the calendar. Note: IVC  
 231 added finals week back in so they claimed there was a discrepancy in our days. Their  
 232 calendar has an earlier start in the spring so that the semester ends before Memorial Day.  
 233 There is a concern that there is no break before the summer session starts. Discussion took  
 234 place while comparing the calendars proposed by both colleges.

235

236 Senators agreed to continue support of the calendar we set forward. Margot Lovett will  
 237 reach out to IVC to ask about their intentions with adding in finals week as well as from our  
 238 Classified staff to ask about impact of an early start.

239

240

241 **10. NEW BUSINESS**

242

243 **A. Creating an Equity-Minded Syllabus Presentation by Michelle Pacansky-Brock**

244

245 Kim Stankovich shared that Dr. Michelle Pancansky-Brock, the leader in developing a liquid  
 246 syllabus, will be coming to Saddleback on Friday, March 1<sup>st</sup> from 11:30-1:30pm.

247 Refreshments are from 11:30-12:30 and she will be speaking 12:30-1:30pm in HS 145. The  
 248 presentation is entitled "Humanizing Pre-Course Contact with a Liquid Syllabus." She  
 249 distributed flyers about the event.

250

251 **B. Professional Development/Teaching Innovations Committee Update**

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253 Kim Stankovich updated senators about the Professional Development/Teaching  
254 Innovations Committee which meets on the 3<sup>rd</sup> Tuesday of the month from 3-4:30pm; She  
255 shared that Faculty Professional Development calendar and discussed the committee's  
256 accomplishment of their goals.

257  
258 **C. College Emergency Operations Plan**

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260 Margot Lovett shared that our college's Emergency Operations Plan was last updated in  
261 2009. Chief Higa and our college's police department are in the process of revising it. Senate  
262 Exec may review it as well to give feedback. The need for faculty involvement in decision  
263 making during emergency situations is crucial since we interact directly with students. In the  
264 recent heavy rains, students and employees using the freeway to come to campus passed  
265 signs saying "Stay home, don't drive," yet the message from the college was that it was  
266 business as usual". Faculty would like the option of holding class online in such a situation.  
267 Ann Marie Breslin recommended involving the Faculty Association as well.

268  
269 **D. Bloom Program Update**

270  
271 Efren Rangel gave an update on the Bloom Program (Building Leadership Opportunities  
272 through Outstanding Mentorship- Internship Program) which started last year for students  
273 who are completing their Master's or Doctorate Program and are interested in being a  
274 college instructor.

275  
276 The process:

- 277 1. Mentor interest form submission (August-Sept)
- 278 2. Interns recruitment based on faculty disciplines noted on Mentor forms (Oct-)
- 279 3. Interviews/Intern Screening (Late Oct-)
- 280 4. Paring (December)

281 The schedule/opportunities:

- 282 • January- orientations with mentors and interns. Interns attend classes/ask questions
- 283 • Feb- Debrief
- 284 • March- Full-time/part-time faculty hiring; debrief
- 285 • April- Academic support services panel
- 286 • May- Debrief and certificate celebration

287  
288 **11. COMMITTEE REPORTS**

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290 **A. Executive**

291  
292 None.

293 **B. College/Senate Committees**

294

295 Dan Walsh report that he will be sending out a letter asking for those interested in  
296 presenting for fall 2024 Professional Development Week. Margot informed Senate that  
297 President Stern has agreed to both in-person and live-streaming the Presidents' Welcome in  
298 the fall.

299

300 **12. REPRESENTATIONAL AREA REPORTS**

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302 None.

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305 **13. ADJOURNMENT –**

306

307 Margot Lovett adjourned the meeting at 3:45pm.

308

309

310 **HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT**

311 **WEBSITE**

312 AS Agenda - 21Feb2024

313 Agenda Item 4 - Minutes Draft from February 07, 2024

314 Curriculum:

315 Agenda Item 8A.1 - Proposed course revision for academic year 2024-25

316 Agenda Item 8A.2 - Proposed new taxonomic pathway for Health Sciences for academic year 2024-

317 25 (Spring)

318 Agenda Item 8A.3 - Proposed new noncredit course justification for academic year 2024-25 (Spring)

319 Agenda Item 8A.4 - Proposed new noncredit courses for academic year 2024-25 (Spring)

320 Agenda Item 8A.5 - Proposed new credit program justification for academic year 2025-26

321 Agenda Item 8A.6 - Proposed new credit courses for academic year 2025-26

322 Agenda Item 8A.7 - Proposed program deletions for academic year 2025-26

323 Agenda Item 9A - Approval of Faculty to Sit on Committees

324 Agenda Item 9B - Board Policies/Administrative Regulations

325 Agenda Item 9E - 2025-2026 Academic Calendar

326 Agenda Item 10A - Creating an Equity-Minded Syllabus Presentation by Michelle Pacansky-Brock

327 Agenda Item 10B - Professional Development/Teaching Innovations Committee Update

328 Agenda Item 10D - Bloom Program Update

329 **KEYWORDS**